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## **MEMORANDUM**

**TO:** CRRA Board of Directors

**FROM:** Moira Benacquista, Secretary to the Board/Paralegal

**DATE:** August 31, 2012

**RE:** Notice of Special CRRA Board Meeting

There will be a special meeting of the Connecticut Resources Recovery Authority Board of Directors on Thursday, Sept. 6, 2012, at 9:30 a.m. The meeting will be held in the Board Room at 211 Murphy Rd. Hartford, CT 06103.

The purpose of this meeting will be:

1. <u>Executive Session</u> to discuss pending claims and litigation, trade secrets, personnel matters, pending RFP's, and feasibility estimates and evaluations.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.